



City of Tacoma

INFORMATION TECHNOLOGY DEPARTMENT

ADDENDUM NO. 2

DATE: 2/26/2024

REVISIONS TO:

**Request for Proposals Specification No. IT23-0327F
SAP S4 RISE AND CLOUD SERVICE SI**

NOTICE TO ALL PROPOSERS:

This addendum is issued to clarify, revise, add to or delete from, the original specification documents for the above project. This addendum, as integrated with the original specification documents, shall form the specification documents. The noted revisions shall take precedence over previously issued specification documents and shall become part of this contract.

REVISIONS TO THE SUBMITTAL DEADLINE:

The submittal deadline remains the same.

REVISIONS TO APPENDIX A:

Remove Appendix A in its entirety and replace with Appendix A marked Addendum No 2
Addition of Exhibit 13 – SAP Readiness Check for SAP S4HANA
(posted with the specification at www.TacomaPurchasing.org)

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as indicated on the signature page. Vendors who have already submitted their bid/proposal may contact the Purchasing Division at 253-502-8468 and request return of their bid/proposal for acknowledgment and re-submittal. Or, a letter acknowledging receipt of this addendum may be submitted in an envelope marked Request for Proposals Specification No. IT23-0327F Addendum No. 2. The City reserves the right to reject any and all bids, including, in certain circumstances, for failure to appropriately acknowledge this addendum.

cc: Desiree Hochstein / Information Technology Department

APPENDIX A**Exhibits 01 - 13**(Posted with the specification at www.TacomaPurchasing.org.)

Exhibit Name	Explanation
Exhibit 01 – RFP Architecture Technical Docs.xls	All high-level diagrams and requirements for architecture related components.
Exhibit 02 – RFP Functional Migration Requirements.xls	All high-level functional requirements by functional area.
Exhibit 03 – SAP BOM.xls	Actual S/4 and Service Cloud bill of materials purchased from SAP.
Exhibit 04 – Technology Acceptable Use Policy 4.1	The City has a data policy of ensuring that data stays in the US.
Exhibit 05 – Cost & Staffing Worksheet	
Exhibit 06 – Client Reference Form	
Exhibit 07 – Signature Page	
Exhibit 08 – Insurance Requirements	
Exhibit 09 – Non-Disclosure Agreement	
Exhibit 10 – BARS Example 1 – 00 Gov Wide BS.pdf	Example of BARS Regulatory Reporting Requirement referenced in Exhibit 02 – RFP Functional Migration Requirements.xls
Exhibit 11 – BARS Example 2 – 00 Gov Wide IS.pdf	Example of BARS Regulatory Reporting Requirement referenced in Exhibit 02 – RFP Functional Migration Requirements.xls
Exhibit 12 – FERC Example – 09-2023 FERC.xlsx	Example of FERC Regulatory Reporting Requirement referenced in Exhibit 02 – RFP Functional Migration Requirements.xls
Exhibit 13 - SAP Readiness Check for SAP S4HANA Conversion	