



City of Tacoma

Questions and Answers

Fish Habitat Program Management & Support RFP Specification No. PG25-0001F

All interested parties had the opportunity to submit questions in writing by email to Ryan Foster, Senior Buyer by date questions were due. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities / Services Solicitations](#), and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

- 1. Question: Would the City be able to provide an example project to use when developing the scope, schedule, and budget as required in the RFP minimum requirements, page 7 (item 2)?**
Answer: Please provide an example project based on the scope of work provided in Appendix A.
- 2. Question: Are you looking for a full-service team? Or can teams propose on just one or more components?**
Answer: Scoring is generally based on the assumption of full service, but we will accept proposals on one or more components.
- 3. Question: How do you plan to award contracts for various tasks and projects?**
Answer: Once contracts are awarded, projects and tasks are 'as needed' through task orders.
- 4. Question: Can you share who the project manager for Tacoma Public Utilities/Generation would be for this contract?**
Answer: Each task order will have its own project manager.
- 5. Question: To get the equity points, is there a minimum percentage of work that the SBE needs to perform in a partnership?**
Answer: There is no minimum percentage
- 6. Question: For the Habitat Restoration Project Management and Implementation service area, does Tacoma require the contractor to develop restoration designs (i.e., provide engineer-stamped drawings) or rather to manage implementation of projects that use restoration concepts and design drawings provided by Tacoma or another partner?**
Answer: Yes, we require full development of restoration designs including engineering stamped drawings.
- 7. Question: What is the expected performance period?**
Answer: We anticipate approximately May 2025 to May 2030
- 8. Question: When do you anticipate releasing the first opportunity?**
Answer: Immediately upon contract issuance and negotiation of task orders.



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- 9. Question: In the Assumptions for Task 1 of the RFQ, you state that “any data is co-owned”. Does this mean co-owned between Tacoma Power and the consultant?**

Answer: Yes.

- 10. Question: For the permitting aspects of Task 5, what types of permits do you anticipate needing?**

Answer: Federal, State and Local government environmental permit coverage and associated supporting documents/applications included but not limited to Hydraulic Project Approvals (WDFW), Section 404 - including Section 106 and Section 10 (USACE), Construction Stormwater General Permits (Ecology), 401 WQC (Ecology), Water Quality Protection Plans (Ecology), Shoreline (Ecology/Local Agencies), Aquatic Use Permits (DNR), Forest Practice Application (DNR), Critical Areas Review/Wetlands (Local Agencies), Biological Assessments/Biological Evaluations, State Environmental Policy Act (Ecology/Local Agencies), National Environmental Policy Act (various Federal Agencies).

- 11. Question: Can you provide any reports on the existing habitat models for the North Fork of the Skokomish and the Upper Cowlitz River?**

Answer: None currently exist for the North Fork Skokomish. For Cowlitz, please visit the following site: <https://www.mytpu.org/community-environment/fish-wildlife-environment/cowlitz-river-project/cowlitz-restoration-recovery-project/habitat-assessments/>

- 12. Question: Clarification / question regarding Section 2. Minimum Requirements. It asks to provide a scope, schedule and budget for an example project which may or may not be considered under this contract at a future date. Are we supposed to develop a sample scope based on the one of the scope items in the RFP?**

Answer: Please provide an example project based on the scope of work provided in Appendix A.

- 13. Question: I wanted to ask for clarification about the example service request and where I could find a copy of that portion of the RFQ. It looks like it should be a standalone item that provides scope and deliverable expectations such that we can provide a response and provide preliminary ideas about it under 10.6. Can you please show where this is at in the RFQ?**

Answer: There is no standalone example service request. Please provide an example project based on the scope of work provided in Appendix A.

- 14. Question: The RFP mentions requiring "a scope, schedule, and budget for an example project" and "a response to the example service request," but it does not appear that such an example was provided in the RFP. Is this element missing from the specification? If not, how should proposers respond to these requirements?**

Answer: Please provide an example project based on the scope of work provided in Appendix A.



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15. Question: Section 10.4 requests information about the Principal Investigator's experience. Given the variety of services and projects covered in the scope of work, may we provide information for more than one Principal Investigator?

Answer: Yes.

16. Question: In Section 10.7 (Client References), there is a link to a Respondents Guide, but that link leads to a document that instead addresses sections 10.8 (Sustainability) and 10.9 (Equity in Contracting). Was this link misplaced, or does Tacoma intend to provide a Respondents Guide for Section 10.7?

Answer: The link was misplaced. The Respondents Guide is to be utilized for section 10.8 (Sustainability).