



City of Tacoma

## Questions and Answers

### Facilities On Call Architectural Support RFQ Specification No. PS25-0027F

All interested parties had the opportunity to submit questions in writing by email to [Choose an item](#). by date questions were due. The answers to the questions received are provided below and posted to the City's website at [www.TacomaPurchasing.org](http://www.TacomaPurchasing.org). Navigate to [Current Contracting Opportunities](#) / [Choose an item](#)., and then click [Questions and Answers](#) for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

- 1. Question:** How many prime consultants do you anticipate selecting for this RFQ? If there is no target number, would you mind sharing how many were selected in recent years?  
**Answer:** We have not determined the number of potential prime consultants, that will be determined by the responsive SOQ's and the SAC team. Our previous on-call consisted of a single team.
- 2. Question:** Some firms may not be certified with OMWBE, but have team members and/or leaders that represent minority, women, or other disadvantaged staff. If such staff were to serve as the primary contact for this subconsultant, would the team be able to gain points toward the "Equity in Contracting" criteria?  
**Answer:** The requirements of the Equity in Contracting are outlined in 9.6.
- 3. Question:** In section 2 "Summary of Scope of Services and Deliverables" and the bullet point of providing support services, should we include subconsultants for each of the listed (electrical, mechanical, structural, and cost estimation) or any that we think are necessary? Would you like a firm profile, biography, and resumes for each?  
**Answer:** Section 9.2 outlines the minimum requirements for each team, and section 9.3 describes requirements for qualifications and experience for teams personnel. Determination on how to demonstrate a firm/team can meet or exceed required qualifications is up to each firm/team
- 4. Question:** In section 9.4 "Proposed Process, Team Availability, and Anticipated Schedule", with the selected team providing architectural and engineering services as required, what are you looking for in an anticipated schedule and availability?  
**Answer:** Under section 9.4 the first bullet is used to demonstrate how each firm/teams approach to scheduling, bullets three and four are intended to display that each firm/team has the available resources.
- 5. Question:** is it "ok" to include some listing of services that we have that may or may not be requested in the proposal?  
**Answer:** It is up to each firm/team to show that they can perform the requested services and describe how the team meets or exceeds the required qualification.
- 6. Question:**  
**Answer:**



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**7. Question:**

Answer:

**8. Question:**

Answer:

**9. Question:**

Answer:

**10. Question:**

Answer:

**11. Question:**

Answer:

**12. Question:**

Answer: