

## Minutes

### City of Tacoma Equity in Contracting Advisory Committee

Date: Wednesday, February 18, 2026

Time: 7:30am – 9:30am

Location: Tacoma Municipal Building, Room 243, 747 Market Street, Tacoma Washington 98402

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#### Zoom Information

Dial: 253-215-8782

Meeting Link: <https://zoom.us/j/93921755135?pwd=UHB1Ym00dGJWZmtLeUE3cHBNWDFKdz09>

Webinar ID: 939 2175 5135

Passcode: 959442

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#### I. CALL TO ORDER

Chair Scott Lundt called the meeting to order at 7:35AM

#### II. STATEMENT OF PURPOSE

City Staff Malika Godo provided the Statement of Purpose to note the purpose of the meeting.

#### III. LAND ACKNOWLEDGEMENT

City Staff Linda Cerna stated the Land Acknowledgement.

#### IV. ROLL CALL – EIC Advisory Committee

Present: Certified Business No. 1- Catina Patton; Certified Business 2 - Angela Michaelis; Certified Business 3 - Rahsaan Freeman; Certified Business 4 - Scott Lundt ; Large Prime - Clint Myers; Council District 2 - Thomas Ebenhoh; Council District 3 – Kate Ginn; Council District 5: Christopher Brown; Union Signatory Firm – Justin Baker; TPU Service Area 2 - Michael Jordan; TPU Service Area 3 – Khadi Berete  
Absent (excused): None

#### V. Consent Agenda & Minutes

- a. Approval of November 19, 2025 Meeting Minutes and February 18, 2026 Agenda  
Motion to approve the agenda made by Committee Member Ginn seconded by Committee Member Brown  
No added comments or discussion  
Motion passes and the November 19, 2025 Meeting Minutes and February 18, 2026 Agenda are approved

#### VI. City Staff Updates – City Staff

- a. **City of Tacoma & Community Workforce Agreement (CWA)**  
It was mentioned at the City Council that a review led by Council Member Diaz was opened to look into the pros and cons of Community Workforce agreements as an option for the City. The floor is opened for the public to give feedback. EIC Staff will have more information to provide by the next EIC Advisory Committee Meeting.
- b. **Tacoma 2035 Plan – Jacques Colon, Director, Center for Strategic Priorities**  
Jacques Colon presented an overview of the city's new 10-year strategic plan, Tacoma 2035, which succeeds Tacoma 2025. He explained that the plan serves as an organizing framework for various city strategies and outlines the city's role in achieving community goals, while emphasizing partnerships with other organizations.
- c. **Tacoma Anchor Network Overview – Jacques Colon, Director, Center for Strategic Priorities**  
Jacques Colon also discussed the Tacoma Anchor Network, a partnership of 13 large employers in Tacoma, which aims to strengthen the local economy through local contracting and workforce development. The meeting

covered updates on the Tacoma Anchor Network's Local Procurement Working Group, with Kacee Woods facilitating and Alicia Lawver co-leading, along with efforts to track procurement data across 13 organizations. Jacques Colon discussed city dynamics and changes, emphasizing manageable transitions despite new leadership.

**d. 2026 Outreach Plan**

EIC Staff Linda Cerna presented a 2025 impact report highlighting a 272% increase in participant engagement compared to 2024, with significant demographic representation improvements across various communities. The group also discussed upcoming educational initiatives and classes aimed at preparing mid-sized contractors for future bidding opportunities, including Grit City Connect scheduled for May 12, 2026 at the Star Center in Tacoma.

**e. Committee Member Required Training**

EIC Advisory Members were advised to complete their training by visiting <https://www.atg.wa.gov/open-government-training>

**VII. Committee Discussion – City Staff and Committee Members**

**a. Amendment to EIC Advisory Bylaws: ARTICLE III – OFFICERS - Section 2. Election of Officers**

Term of office for the chair and Vice Chair is currently one year.

The committee discussed amending the bylaws to extend officer terms from one to two years. Chair Scott Lundt explained the rationale behind the change, citing the need for more time to effectively lead the committee and implement changes due to the quarterly meeting frequency. The group agreed to proceed with the amendment process, which will involve a formal vote with the possibility of a roll call if the result is too close.

- Motion to extend officer terms to 2 years made by Committee Member Kate Ginn and seconded by Committee Member Tom Ebenhoh

**b. Chair and Vice Chair Nominations & Vote**

Catina Patton was unanimously elected as chair and Tom Ebenhoh as vice chair of the EIC Advisory Committee. Chair Scott Lundt, who is transitioning out of his role, offered to provide a handover session to help the new leadership team. The new Bylaws will be sent by EIC Staff to the new chair for signature.

**c. Annual Work Plan Review and Progress**

**i. Workforce Subcommittee Report**

The self-performing certified bidders' rule under EIC regulations was addressed. This rule states that certified businesses can meet EIC requirements through self-performance even if not meeting all SBE, MBE, and WBE requirements. Vice Chair Michael Jordan presented data showing 119 tracked projects over 5 years, totaling \$8 million in self-performing projects, with concerns raised by Clint Myers and Angela Michaelis about the rule not sufficiently advancing opportunities for certified subcontractors. The discussion concluded with potential next steps including exploring project cost thresholds and incentive-based approaches for certified prime contractors.

ii. Internal Processes subcommittee Report

The report covered updates on the internal processes subcommittee, focusing on the Business Engagement Support Site Tour (BESST) forms designed to shift from compliance-driven oversight to relationship-centered approaches. Committee Member Chris Brown also reported on the plan to collect and analyze data on veteran and LGBTQ vendors through Ariba, aiming to establish baselines for economic empowerment tracking. The group discussed finalizing form revisions, delivery guidance, and analyzing participation data.

iii. Outreach subcommittee Report

No report on this subcommittee as no meetings have occurred in the past 3 months.

EIC Staff Malika Godo mentioned scheduling subcommittee meetings for March or April.

Tom Ebenhoh inquired about representation at the Alliance Northwest event in March, which was confirmed.

**Future Meetings – A special meeting can be scheduled if needed**

2026 Regular Meetings

- August 19, 2026
- November 18, 2026

**Public Comment**

- No public comment was received in writing, and no one attending online requested to speak for public comment.

**Action items:**

- Schedule officer handoff meeting and invite Catina Patton, Tom Ebenhoh, Michael Jordan and Scott Lundt
- Schedule subcommittee meetings
- Update Bylaws and send to new chair Catina Patton for signature
- Send new Bylaws to the whole committee before next meeting

**Adjournment**

**Meeting adjourned at 8:52 AM**

Minutes taken by City of Tacoma