



City of Tacoma

Questions and Answers

ENCAMPMENT MITIGATION, DEBRIS, AND LITTER REMOVAL SERVICES

RFB Specification No. **CT24-0145F**

All interested parties had the opportunity to submit questions in writing by email to Stan Rowden, Senior buyer by May 28, 2025. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities](#) / *Services Solicitations*, and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1:

What is the prevailing wage code that we will need to submit bids with? Laborer, Lead supervisor/laborer and truck driver. When I am in the I & I. Do I use the General Laborer and Truck driver rates? There is no labor rate for a lead supervisor/Laborer, so any direction is appreciated.

Answer 1:

It is up to the respondent to identify the prevailing wage rates to compensate employees and bids should be submitted with those in mind. In the past both general laborer and truck driver have been used as deemed necessary by the supplier for their delivery method.

Question 2:

Regarding Amendment _02, is the prevailing wage requirement applicable to the entire contract?

Answer 2:

Yes.

Question 3:

During the prebid meeting the City indicated there was no requirement for a bid bond for this bid. Now that Addenda 2 has changed the RFB and Prevailing Wages are now required, does this mean a bid bond is now required? If yes, can you provide the City's specific bid bond form (if the City requires its own form_ and tell us the amount of the Bid bond?

Answer 3:

Even though Prevailing wage has been added in Addendum 2, no bid bond is required.

Question 4:

Since the project is now prevailing wage, does this mean a Performance and/or Payment bonds will also be required? If yes at what amounts/percentage?

Answer 4:

The requirement of prevailing wage does not make it a Public Works and Improvement project subject to bonding, therefore payment and performance bonds are not required.



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Question 5:

When does the labor clock start and when do we begin charging the hourly rate?
Likewise, when does the clock stop?

Answer 5:

Contractor can only bill for labor for times when employees are onsite working.

Question 6:

Should measures be taken prior to going to waste management to recycle recyclable materials?
Should these recyclable items go to a specific recycling facility, or can we utilize the facility of our choice?

Answer 6:

Recyclable materials can go to any facility that accepts those materials, provided there is no cost to the city for that body of work as it is not included in the scope of work.

Question 7:

Should hourly unit cost be included in the offsite set up charge or will it be calculated separately? (Example: if it takes an hour and a half to get to offsite location do we include labor 1.5 hours labor per person?)

Answer 7:

There are mobilization charges associated with remote work. Contractor can only bill for labor for times when employees are onsite working.

Question 8:

Will emptying trucks and return to shop time be covered in unit price?

Answer 8:

Time to take materials to the Recovery and transfer center (RTC) is included. Travel time back to the shop at the end of the day is not covered. Contractor will invoice staff time at the agreed rate for performing the work of the contract, which includes taking waste to the RTC for disposal.

Question 9:

Will primary contractors be given ample time for out-of-scope projects that require additional support, or should subcontractors be lined up prior? If so, can a list of potential hazardous materials and other non-traditional scenarios be outlined to ensure preparedness?

Answer 9:

Contractor's will be given ample time to secure any necessary sub-contractors if the specific cleanup requires additional expertise. We cannot provide a list of potential scenarios as each clean-up is different. The most common hazards encountered are biohazards.



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Question 10:

Outside of typical items covered in the statement of work, what items might we come across that we should anticipate, how frequent will we encounter? (Example: Blackberry bush removal, dismantling structures, etc.)

Answer 10:

Blackberry bush removal would only occur if removal were the only or most efficient way of removing entangled garbage. Dismantling structures is occasionally part of the work but is infrequent, most unhoused individuals use tents.

Question 11:

Regarding extra/ heavy Equipment necessary for the job (outside of trucks) how is it billed? Does this need to be included in the unit cost or specified separately?

Answer 11:

Additional, heavy equipment will be approved in advance with the team coordinating the work and billed at actual costs. Receipts will be required for approval.

Question 12:

Does the RTC receive HHW biohazardous sharps wastes (needles and syringes)?

Answer 12:

Yes, our HHW facility accepts hypodermic needles and syringes in sealed, rigid containers.

Question 13:

Does RTC receive HHW pharmaceutical wastes (unused OTC and prescription drug waste)?

Answer 13:

There are a number of locations around the city where medications can be dropped-off. We do not accept discarded medications at the Tacoma Recovery and Transfer Center. Here's a link to locations: [Take Back Your Meds – Take Back Your Meds](#)

Question 14:

Will the City of Tacoma choose just one primary company for this project, or will multiple companies be chosen?

Answer 14:

The city anticipates only awarding a single contract but the specifications reserve the right to split the award if deemed in the best interest of the city. Again, this is not an anticipated outcome.

Question 15:

How exactly should the bid price be submitted? - Per hour for each laborer, such as price for loader operator, truck driver, and clean up laborer? - Per day/per occurrence?

Answer 15:



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Schedule A should be bid by the hour per laborer. Schedule B is a per each bid item for a single mobilization to one of our remote sites.

Question 16:

How many times a month would you anticipate having a crew out to pick up litter?

Answer 16:

See the specifications.

Question 17:

Is there a document to submit the bid pricing?

Answer 17:

Bids must be submitted in the Ariba event.