

PRE-BID MEETING SIGN-IN SHEET

Monday, January 12, 2026

NAME	PHONE	COMPANY	EMAIL ADDRESS
Chris Cedergreen	360 456 4311	Jones & Roberts Company ^{GC}	bids@jonesandroberts.com
Chris Eckholm	253-588-0440	Northwest Abatement	chris@nwabatement.com
Jeff Granite	360-731-7497	JMG Constructors, LLC	j.granite@jmgconstructors.com
ZAC CANNON	253-341-7993	PEASE CONSTRUCTION	estimating@peaseinc.com
Bass Van Soest	253-248-2643	Smith Fire Sys	bass@smithfire.com
Andrew Harris	206/234-4737	Electrical Support Co	aharris@electricalsupport.com
BEN PETERSEN	360.791.6328	BERSCHAUER GROUP ^{GC}	bids@berschauergruop.com

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial statements and for providing a clear audit trail. The text notes that any discrepancies or errors in the records can lead to significant complications during an audit and may result in the disallowance of certain expenses.

2. The second part of the document outlines the specific procedures that must be followed when recording transactions. It details the requirements for proper documentation, including the need for original receipts and invoices, and the importance of ensuring that all entries are supported by appropriate evidence. The text also discusses the need for regular reconciliations and the timely reporting of any irregularities.

3. The third part of the document addresses the issue of the classification of expenses. It explains that expenses must be properly categorized according to the applicable accounting standards and the nature of the activity. The text provides guidance on how to distinguish between different types of expenses, such as capital expenditures and operating expenses, and how to ensure that each entry is correctly recorded in the appropriate account.

4. The fourth part of the document discusses the importance of maintaining the confidentiality of financial information. It notes that all records and reports must be kept secure and accessible only to authorized personnel. The text also emphasizes the need for proper disposal of sensitive information and the importance of adhering to all applicable laws and regulations regarding data protection and privacy.

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NAME	PHONE	COMPANY	EMAIL ADDRESS
Kyle Gallagher	360 525 4185	North Star	kgallagher@northstar.com
Ryan McManus	206 730 3960	REDLINE MECHANICAL	ryen@redline-mec.com
SCOTT SEIBERT	206-476-2142	RED HAWK FIRE	SCOTT@REDHAWKFF.COM
Dave Thom	206-391-4337	DM Pacific	dave@dm-pacific.com
Brock THOMSON	425-691-8015	GLY CONSTRUCTION	brockthomson1@gly.com
DAN MULLI HILL	425-788-8441	CDK CONSTRUCTION SERVICES	BIDSO@CDKCONSTRUCTION.COM

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NAME	PHONE	COMPANY	EMAIL ADDRESS
Scott Hamilton	253-883-1836	STREAMLINE	shamilton@streamlinegeneral.com
Terry Griffin	615-308-8820	STREAMLINE	tgriffin@streamlinegeneral.com
Bobby Smith	425-652-6111	PWS/PLI DEMOLON	BOBBY.SMITH@PCG.COM
Delaney Reilly	253-405-4942	TEC	delaney@thompsonconstructors.com

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NAME	PHONE	COMPANY	EMAIL ADDRESS
Mike Wade	360-990-2043	Guardian Security	MWade@guardiansecurity.com
Kenton Pagano	501-299-3804	e2 SYSTEMS	KentonP@E2SYSTEMSLIC.COM
Sandifer Deer			SandiferD@E2SYSTEMSLIC.COM
Chas Kelley	425-365-5301	GLY	Chas.Kelley@gly.com
Kevin Campbell	253-625-3159	Wrecking Ball Demo	KevinC@wreckingballdemo.com

Conv. Rec. Corres. Meeting Min. Other _____

Virtual Phone In Person @ _____

Date _____ Time _____

Between _____

& _____

Reference _____



NAME	COMPANY	#	EMAIL
Logan Pulsifer	GLY		logan.pulsifer@gly.com
Paul Orth	JA Morris Const	360-556-4439	Bids@JA-morris-construction.com
Steve Miller	Miller & Sons (Sub)	360-791-4056	steve@millerandsonsof.com
Ken Shepherd	Madsen Electric	253-383-4546	kshpherd@madsenelectric.com
Brian Johnson	Westmark Construction	253-564-4620	Bids@westmarkconst.com

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