



City of Tacoma

Questions and Answers

CNG Fueling Equipment Maintenance and Repair RFP Specification No. ES25-0269F

All interested parties had the opportunity to submit questions in writing by email to Stan Rowden II, Sr. Buyer by April 13, 2026. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities](#) / [Public Works and Improvements Solicitations](#), and then click [Questions and Answers](#) for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

1. Question: Who is the current contractor?

Answer: Clean Energy.

2. Question: Will the contractor provide monthly reports showing maintenance history and include components of last replacement of the safety relief valves and replacement of the dryer?

Answer: Yes, the current contractor provides monthly and weekly reports, and we can share history with the selected awardee.

3. Question: Is the Fast-Fueling Station open to the public?

Answer: No, however, the City has a partnership with Pierce Transit to use our facility in the event theirs goes down.

4. Question: Do spare parts need to be kept onsite?

Answer: There is no requirement to keep parts onsite, but it is the responsibility of the Contractor to maintain and secure the storage location and parts need to be readily available to complete timely repairs and keep the system operational. They can be kept on site.

5. Question: What is the frequency of refueling?

Answer: Refueling occurs daily or as needed, depending on route conditions, traffic, and operational demands.

6. Question: Are storage tanks for the whole system or Fast-fueling station?

Answer: Storage tanks are used for the Fast-Fueling station.

7. Question: Is the system operational all the time?

Answer: The time-fill system is currently operating continuously; however, we are adjusting the schedule so that it will run only from 5:00 PM to 5:00 AM. During daytime hours, drivers requiring fuel will use the fast-fill system instead. This change will reduce the frequency of compressor start-ups and shutdowns, helping to extend the overall life of the equipment.

8. Question: What are the run hours, fuel consumption and flow rate of the 93 time-fill fueling stations?



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Answer: Compressor A Run Hours - 6221, Compressor B Run Hours - 6221. Time Fill Flow Rate - 862 scfm (2 compressors running). Total CNG Fuel consumption for 2025 was 547,462 Therms.

9. Question: What is the preferred time for maintenance to be completed?

Answer: Midday is best to complete maintenance, so City staff are available if needed. Emergency repairs can be completed as needed.

10. Question: Is the pre-bid mandatory?

Answer: No.

11. Question: Does prevailing wage training need to be completed before contract award or can it be done after award?

Answer: There are no LEAP requirements for this solicitation.

12. Question: Is SCADA mandatory? And can it be used remote or through an internet connection?

Answer: The monitoring system does not need to be SCADA specifically; the selection is at the company's discretion. However, they must coordinate with our IT department to ensure the chosen system meets all applicable requirements and standards.

13. Question: Who provides the natural gas to the fueling station.

Answer: Puget Sound Energy.

14. Who has the current SCADA software? City or current contractor?

Answer: The current contractor provides the SCADA Software.

15. Question: When will the current contract end and new contract begin?

Answer: The current contract ends on June 30, 2026. The intent is to have a new contract in place on July 1, 2026, or as soon as possible following award of the contract, approval by City Council and full execution of the contract.

16. Question: Will there be a review completed prior to hand-off and will it include any outstanding items that need to be done?

Answer: Yes.

17. Question: Would the City consider granting a one-week extension to the current due date of April 21st?

Answer: See Addendum 1.

18. Question: Will the City consider approving a 2-day extension to the deadline for submitting bidder questions to Wed, April 15, 2026, at 3:00PM (PT).

Answer: No.

19. Question: The specification number ES24-0269F in the inquiries section, and ES25-269F on the Front cover. Please clarify which number we should submit under.

Answer: Please submit under ES25-0269F



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20. Question: We understand the RFB to exclude the maintenances and management of the Fuel Master point of sale system, correct? Does the city currently manage this system itself?

Answer: The new contract will include maintenance and management of the fuel master point of sale system.

21. Question: Ref: Page 22, Section 27.

The RFB states that if the site is completely down, the Contractor must be on-site within two (2) hours of fault notification, whether transmitted electronically or by telephone.

Would the City of Tacoma consider revising this requirement to allow for a two (2) hour remote response time followed by a four (4) hour on-site response time?

Answer: No.

22. Question: Does the City of Tacoma anticipate a reduction in CNG volume over the contract term due to increased adoption or utilization of Electric Vehicles (EV)?

Answer: No. There will not be a reduction in CNG volume over the contract term due to increased adoption or utilization of Electric Vehicles.

23. Question: Ref: Page 27, Price Proposal Page

For the “Total Base Bid” amount, should this figure represent the baseline annual cost multiplied by five (5) years (Years 1-2 plus years 3, 4, and 5)?

Answer: See Addenda 2.

24. Question: Please clarify whether the requested repair and maintenance services are intended to cover only routine and corrective maintenance costs, and explicitly exclude the higher costs associated with major overhauls? For clarity, major overhauls are typically performed in accordance with the OEM’s recommended compressor run hour intervals. Additionally, should costs for major overhauls be priced separately or excluded from the base scope of work?

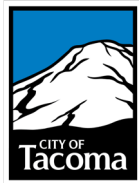
Answer: The requested repair and maintenance services should include major overhauls.

25. Question: Ref: Page 6, Section A – Responsibility Criteria – State of Washington

Section 1 requires the responsible bidder to “have a current certificate of registration as a contractor in compliance with Chapters 18.27 RCW, 18.106 RCW, 70.87 RCW, and 19.28 RCW, which must have been in effect at the time of bid submittal.”

Will the City of Tacoma accept a valid Washington State business license in lieu of a contractor registration for the responsible bidder to operate in the State of Washington? The RFB Scope of Work is related to CNG Maintenance services only. This section relates to the installation of equipment, construction, plumbing, elevators, and electrical installation work.

Answer: No. To be responsible, bidders must have a contractor license.



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26. Question: Ref: Page 55 – City of Tacoma Insurance Requirements for Contracts, Section 1.11 – General Requirements

The RFB states: “Any deductible or self-insured retained limits in excess of Twenty-Five Thousand Dollars (\$25,000) must be disclosed and approved by the City of Tacoma Risk Manager and shown on the Certificate of Insurance.”

We are requesting the City’s review and approval of our current deductibles. While we are able to meet the stated insurance requirements, our deductibles exceed the \$25,000 threshold and therefore require approval. Our deductibles for the applicable policies are as follows:

**General Liability: \$250,000 which includes property owned by third parties
Pollution Liability: \$150,000
Property Insurance: \$500,000 for property owned by Clean Energy**

Please confirm whether these deductible levels are acceptable to the City of Tacoma.

Answer: Yes.

27. Question: Is the bond an annual bond? For example, the bond will be renewed annually rather than a 3-year bond.

Answer: If you are referring to the Payment and Performance bond requirements, bonds should be in place for the contract term, not issued annually.

28. Question: We have the ability to place similar endorsements to the required ISO form CG 25 03 05 09 (Example is attached as labeled Design Project). Will the City of Tacoma accept this endorsement as an equivalent to the CG 25 03?

Answer: Yes.

29. Question: We do not have an ISO Special Form Cause of Loss CP10 30 06 07 as our property policy is a manuscript form. However, our policy does cover all real and personal property at replacement cost. Is the City of Tacoma willing to accept a manuscript policy? If so, we can provide a copy of the form for review and approval.

Answer: Yes.

30. Question: Are there any local licensing requirements in addition to the WA State License?

Answer: Yes. You will also need a City of Tacoma business license.

31. Question: Will the City of Tacoma please confirm that public works and prevailing wage training is not required if the contractor has completed three or more public works projects and has had a valid Washington license for three or more years?

Answer: The City follows RCW 39.04.350 to determine bidder responsibility criteria and will use the States L&I website to verify credentials as noted in the RCW.

32. Question: Will the City of Tacoma please confirm there is no Disadvantage Business Enterprise goal for this project?



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Answer: No. There is not a Disadvantage Business Enterprise (DBE) goal for this project.

33. Question: Kraus, the manufacturer of the City's fast fill dispensers, is no longer in business. If the dispensers fail and if appropriate parts are unavailable to make repairs, what is the O&M contractor responsible for?

Answer: If a dispenser fails and parts are not available, the City and Contractor will work together to select and install a replacement dispenser. The City will be responsible for purchase of selected replacement dispenser and the Contractor is responsible for the installation, commissioning and startup.

NAME	COMPANY	ADDRESS & EMAIL	PHONE #	PRIME	SUB
JARED NIGHTOWER	LOVES ALL ENERGY	2929 ALLEN PKWY HOUSTON TX JARED@NIGHTOWER@LOVES.COM	940-367-3132	X	
SOSH PIERCE	General MECHANICAL	SPierce@GeneralMechanical.com	253-371-0323	X	
Jake Leitz	General mech				
MICKY McALOON	SAIBR CONTRACTORS	MCMCALOON@SAIBR 3852 E 66 th St Tacoma WA 98409	206-730-0957		
Ed Gronlund	ES/SW	egronlund@tacoma.gov	253 405-6508		
Phet Sinthavong	ES/SW	psinthavong@tacoma.gov	253-318-5737		
Dawn DeJarlais	ES/SW	ddejarlais@tacoma.gov			
Jesse Harris	ES	Jharris3@Tacoma.gov	253 381 1848		
Julian Jameson	ES	JJameson@tacoma.gov	253-353-5119		