



City of Tacoma  
Department of Public Works

# **SPECIFICATION NO. PW26-0011F**

**SOUTH 38<sup>TH</sup> STREET & SOUTH CEDAR STREET:  
PEDESTRIAN SAFETY IMPROVEMENTS**

**Project No. PWK-01039  
Federal Aid Project No. STBGUL-3222(002)**

**CITY OF TACOMA**  
**DEPARTMENT OF PUBLIC WORKS**

BID SUBMITTAL PACKAGE

FOR

**SPECIFICATION NO.**  
**PW26-0011F**

**SOUTH 38<sup>TH</sup> STREET & SOUTH CEDAR STREET:**  
**PEDESTRIAN SAFETY IMPROVEMENTS**

**PROJECT NO. PWK-01039**

Charla Kinlow, PMP  
Engineering Division  
Public Works Department

Room 522, Tacoma Municipal Building  
Tacoma, Washington 98421-2711

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## BID SUBMITTAL PACKAGE

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- 9 Acknowledgement

#### SPECIAL NOTE

The Bid Proposal and Contract forms have been included in both the Specifications Book and the Bid Submittal Package. The forms in the Specifications Book are for informational purposes only and need not be completed or submitted with the Bid. All forms in the Bid Submittal Package must be completed and submitted with the bid.



**City of Tacoma  
Public Works Engineering**

**REQUEST FOR BIDS PW26-0011F  
South 38th Street & South Cedar Street: Pedestrian Safety Improvements**

**Submittal Deadline: 11:00 a.m., Pacific Time, Tuesday, May 5, 2026**

Submittals must be received by the City’s Procurement and Payables Division by 11:00 a.m. Pacific Time.

For electronic submittals, the City of Tacoma will designate the time of receipt recorded by our email server, as the official time of receipt. This clock will be used as the official time of receipt of all parts of electronic bid submittals. Include the specification number in the subject line of your email. Your submittal must be sent as an attachment, links to your electronic submittal will not be accepted.

For in person submittals, the City of Tacoma will designate the time of receipt recorded by the timestamp located at the lobby security desk, as the official time of receipt. Include the specification number on the outside of the sealed envelope. Late submittals will be returned unopened and rejected as non-responsive.

**Submittal Delivery:** Sealed submittals will be received as follows:

|   |  |
|---|--|
| <p><b>By Email:</b><br/> <a href="mailto:sendbid@tacoma.gov">sendbid@tacoma.gov</a><br/> Maximum email size, including attachments: 35 MB.<br/> Multiple emails may be sent for each submittal.</p> <p><b>Note:</b> Email may pass through multiple servers before arriving at its destination. Please allow sufficient time for email delivery of submittals. Timely electronic delivery is at the risk of the supplier.</p> | <p><b>In Person:</b><br/> Tacoma Public Utilities Administration Building North,<br/> Main Floor, Lobby Security Desk<br/> 3628 South 35<sup>th</sup> Street<br/> Tacoma, WA 98409<br/> Monday – Friday 8:00 am to 4:30 pm</p> |
|---|--|

**Bid Opening:** Submittals must be received by the City’s Procurement and Payables Division prior to 11:00 a.m. Pacific Time. Sealed submittals in response to a RFB will be opened Tuesday’s at 11:15 AM by a purchasing representative and read aloud during a public bid opening held at the Tacoma Public Utilities Administrative Building North, 3628 S. 35<sup>th</sup> Street, Tacoma, WA 98409, conference room M-1, located on the main floor. They will also be held virtually Tuesday’s at 11:15 AM. Attend a Zoom meeting [via this link](#) or call 1 (253) 215 8782 using meeting ID # 884 0268 0573, passcode # 070737.

Submittals in response to an RFP, RFQ or RFI will be recorded as received, but not read at bid opening. As soon as possible, after 1:00 PM, on the day of submittal deadline, preliminary results will be posted to [www.TacomaPurchasing.org](http://www.TacomaPurchasing.org).

If you believe your submittal was sent timely and was not read at bid opening, please contact [sendbid@tacoma.gov](mailto:sendbid@tacoma.gov) immediately.

**Solicitation Documents:** An electronic copy of the complete solicitation documents may be viewed and obtained at the City’s plan distribution service provider, ARC, 632 Broadway, Tacoma, WA, or by going to <http://www.e-arc.com/location/tacoma>. Prospective bidders will be required to pay reproduction costs. A list of vendors registered for this solicitation is also available at their website.

**Pre-Proposal Meeting:** A pre-proposal meeting will not be held.

**Project Scope:** Construct pedestrian crossing improvements at the intersection of S 38th Street and Cedar Street, including curb bulbs, accessible curb ramps, high visibility crosswalk markings, signal updates, and replacement of traffic signal heads. Construct sidewalk with landscaping on the north side of S 38th Street from Cedar Street to the existing facility. The Federal Small Business Enterprise Program (FSBE) goal for this work is 12%.

**Estimate:** \$856,600


**Paid Sick Leave:** The City of Tacoma requires all employers to provide paid sick leave in accordance with Washington State law.

**Americans with Disabilities Act (ADA Information):** The City of Tacoma, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. Specification materials can be made available in an alternate format by emailing the contact listed below in the *Additional Information* section.

**Title VI Information:** “The City of Tacoma” in accordance with provisions of Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 U.S.C. sections 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin in consideration of award.

**Additional Information:** Requests for information regarding the specifications may be obtained by contacting Carly Fowler by email to [cfowler@tacoma.gov](mailto:cfowler@tacoma.gov).

**Protest Policy:** City of Tacoma protest policy, located at [www.tacomapurchasing.org](http://www.tacomapurchasing.org), specifies procedures for protests submitted prior to and after submittal deadline.

 **Meeting sites are accessible to persons with disabilities. Reasonable accommodations for persons with disabilities can be arranged with 48 hours advance notice by calling 253-502-8468.**

*Dates of Publication in the Daily Index: April 14, 2026 & April 21, 2026*

## **SPECIAL REMINDER TO ALL BIDDERS**

**HEALTH & SAFETY:** Be sure to comply with all City of Tacoma health and safety requirements.

**PLEASE NOTE:** Be sure you have complied with all specifications and requirements and have signed all required documents.

**YOUR ATTENTION IS PARTICULARLY CALLED** to the following forms, which must be executed in full and submitted with your bid response:

1. **BID PROPOSAL**: The unit prices bid must be shown in the space provided. Check your computations for omissions and errors.
2. **BID PROPOSAL SIGNATURE SHEET**: To be filled in and executed by a duly authorized officer or representative of the bidding entity. If the bidder is a subsidiary or doing business on behalf of another entity, so state, and provide the firm name under which business is hereby transacted.
3. **BID BOND**: The Bid Bond must be executed by the person legally authorized to sign the bid, and must be properly signed by the representatives of the surety company unless the bid is accompanied by a certified check. If Bid Bond is furnished, the form furnished by the City must be followed; no variations from the language thereof will be accepted. The amount of the Bid Bond must be not less than 5% of the total amount bid.
4. **NON-COLLUSION DECLARATION**: Must be returned by the bidder and included with the submittal.

**FAILURE TO RETURN THE AFOREMENTIONED NON-COLLUSION DECLARATION AND TO SUBMIT SAID DECLARATION WITH THE BID SHALL BE DUE CAUSE FOR REJECTION OF BID.**

5. **CERTIFICATION OF COMPLIANCE WITH WAGE PAYMENT STATUTES**: Bidder shall complete this form in its entirety to ensure compliance with state legislation (SHB 2017).
6. **STATE RESPONSIBILITY AND RECIPROCAL BID PREFERENCE INFORMATION**: Bidder shall complete this form in its entirety to ensure compliance with state legislation (SHB 2010).
7. **SUBCONTRACTOR LIST**: Bidder shall list all subcontractor(s) proposed to perform the work of heating, ventilation and air conditioning, plumbing, as described in Chapter 18.106 RCW, and electrical as described in Chapter 19.28 RCW. Bidder shall also list all subcontractor(s) proposed to perform the work of structural steel installation and/or rebar installation.

**FAILURE TO LIST SUBCONTRACTORS WILL RESULT IN THE BID BEING NON RESPONSIVE AND THEREFORE VOID.**

8. BIDDER QUESTIONNAIRE: Bidders must include a Bidders Questionnaire (WSDOT form 272-022) in accordance with special provisions section 1-02.6. Bids that do not include this form at the time of bid will be rejected in accordance with Section 1-02.13 of the special provisions.
9. ACKNOWLEDGEMENT: Must be signed by the bidder and be subscribed and sworn to before a Notary Public. Be sure all parties whose signatures are legally necessary have signed, whether the bidder be an individual, partnership or corporation.

**POST AWARD FORMS EXECUTED UPON AWARD:**

- A. **CONTRACT**: Must be executed by the successful bidder.
- B. **PAYMENT BOND TO THE CITY OF TACOMA**: Must be executed by the successful bidder and his/her surety company.
- C. **PERFORMANCE BOND TO THE CITY OF TACOMA**: Must be executed by the successful bidder and his/her surety company.
- D. **CERTIFICATE OF INSURANCE**: Shall be submitted with all required endorsements.
- E. **GENERAL RELEASE**.

**CODE OF ETHICS**: The successful bidder agrees that its violation of the City's Code of Ethics contained in TMC Chapter 1.46 shall constitute a breach of the contract subjecting the contract to termination.

## BID PROPOSAL

### SPECIFICATION NO. PW26-0011F South 38<sup>th</sup> Street and South Cedar Street: Pedestrian Safety Improvements

The undersigned hereby certifies that he/she has examined the location and construction details of work as outlined on the Plans and Specifications for Project No. PWK-01039 and has read and thoroughly understands the Plans and Specifications and contract governing the work embraced in this improvement and the method by which payment will be made for said work, and hereby proposes to undertake and complete the work embraced in this improvement in accordance with said Plans, Specifications and contract and at the following schedule of rates and prices:

- NOTE: 1. Unit prices of all items, all extensions and total amount of bid should be shown. Show unit prices in figures only.
2. The notations below the item numbers refer to the specification section where information may be found regarding each contract item. These notations are intended only as a guide and are not warranted to refer to all specification sections where information may be found.

| Item No. | Sect. | Item Description                             | Unit          | Estimated Quantity | Unit Price         | Total Amount    |
|----------|-------|--|---------------|--------------------|--------------------|-----------------|
| R-1      | 1-05  | Roadway Surveying                            | Lump Sum      | 1                  | Lump Sum           | \$_____         |
| R-2      | 1-05  | Record Drawings                              | Lump Sum      | 1                  | Min Bid<br>\$1,000 | \$_____         |
| R-3      | 1-07  | SPCC Plan                                    | Lump Sum      | 1                  | Lump Sum           | \$_____         |
| R-4      | 1-09  | Mobilization                                 | Lump Sum      | 1                  | Lump Sum           | \$_____         |
| R-5      | 1-10  | Uniformed Police Officer for Traffic Control | Hour          | 112                | \$_____            | \$_____         |
| R-6      | 1-10  | Pedestrian Traffic Control                   | Lump Sum      | 1                  | Lump Sum           | \$_____         |
| R-7      | 1-10  | Work Zone Safety Contingency                 | Force Account | 1                  | Estimated          | \$ <u>5,000</u> |
| R-8      | 1-10  | Project Temporary Traffic Control            | Lump Sum      | 1                  | Lump Sum           | \$_____         |
| R-9      | 1-10  | Portable Changeable Message Sign             | Hour          | 1008               | \$_____            | \$_____         |

Contractor's Name: \_\_\_\_\_

Specification Number: PW26-0011F

South 38th Street and South Cedar Street: Pedestrian Safety Improvements

| Item No. | Sect. | Item Description                      | Unit          | Estimated Quantity | Unit Price | Total Amount    |
|----------|-------|---------------------------------------|---------------|--------------------|------------|-----------------|
| R-10     | 2-01  | Clearing and Grubbing                 | Lump Sum      | 1                  | Lump Sum   | \$ _____        |
| R-11     | 2-02  | Removal of Structures and Obstruction | Lump Sum      | 1                  | Lump Sum   | \$ _____        |
| R-12     | 2-02  | Existing Irrigation Systems           | Force Account | 1                  | Estimated  | \$ <u>2,500</u> |
| R-13     | 2-02  | Test Hole                             | Lin. Ft.      | 30                 | \$ _____   | \$ _____        |
| R-14     | 2-03  | Roadway Excavation Incl. Haul         | Cu. Yd.       | 188                | \$ _____   | \$ _____        |
| R-15     | 2-09  | Shoring or Extra Excavation Class B   | Sq. Ft.       | 809                | \$ _____   | \$ _____        |
| R-16     | 2-09  | Structure Excavation Class B          | Cu. Yd.       | 104                | \$ _____   | \$ _____        |
| R-17     | 2-14  | Remove Existing Pavement, Asphalt     | Sq. Yd.       | 815                | \$ _____   | \$ _____        |
| R-18     | 2-14  | Remove Existing Pavement, Concrete    | Sq. Yd.       | 410                | \$ _____   | \$ _____        |
| R-19     | 2-15  | Remove Curb                           | Lin. Ft.      | 820                | \$ _____   | \$ _____        |
| R-20     | 2-16  | Remove Catch Basin                    | Each          | 4                  | \$ _____   | \$ _____        |
| R-21     | 4-04  | Crushed Surfacing Top Course          | Ton           | 129                | \$ _____   | \$ _____        |
| R-22     | 4-04  | Crushed Surfacing Base Course         | Ton           | 215                | \$ _____   | \$ _____        |
| R-23     | 5-04  | Planing Bituminous Pavement           | Sq. Yd.       | 1,150              | \$ _____   | \$ _____        |
| R-24     | 5-04  | Temporary Pavement Patch              | Ton           | 20                 | \$ _____   | \$ _____        |
| R-25     | 5-05  | HMA for Approach CL. 1/2" PG 58H-22   | Sq. Yd.       | 75                 | \$ _____   | \$ _____        |
| R-26     | 5-05  | HMA CL. 1/2" PG 58H-22                | Ton           | 256                | \$ _____   | \$ _____        |
| R-27     | 7-05  | Catch Basin Type I                    | Each          | 4                  | \$ _____   | \$ _____        |

Contractor's Name: \_\_\_\_\_

Specification Number: PW26-0011F

South 38th Street and South Cedar Street: Pedestrian Safety Improvements

| Item No. | Sect. | Item Description  | Unit     | Estimated Quantity | Unit Price | Total Amount |
|----------|-------|---|----------|--------------------|------------|--------------|
| R-28     | 7-05  | Adjust Existing Catch Basin, Furnish New Frame and Grate          | Each     | 1                  | \$ _____   | \$ _____     |
| R-29     | 7-05  | Adjust Existing Manhole, Furnish New Frame and Cover              | Each     | 4                  | \$ _____   | \$ _____     |
| R-30     | 7-05  | Adjust Existing Valve Chamber to Grade                            | Each     | 8                  | \$ _____   | \$ _____     |
| R-31     | 7-05  | Connect New Sewer Pipe to Existing Structure                      | Each     | 4                  | \$ _____   | \$ _____     |
| R-32     | 7-17  | Removal and Replacement of Unsuitable Material                    | Cu. Yd.  | 56                 | \$ _____   | \$ _____     |
| R-33     | 7-17  | Testing Sewer Pipe  | Lin. Ft. | 195                | \$ _____   | \$ _____     |
| R-34     | 7-17  | PVC Storm Sewer Pipe 12 In. Diam.                                 | Lin. Ft. | 66                 | \$ _____   | \$ _____     |
| R-35     | 7-17  | Ductile Iron Storm Sewer Pipe 12 In. Diam.                        | Lin. Ft. | 78                 | \$ _____   | \$ _____     |
| R-36     | 7-17  | Ductile Iron Storm Sewer Pipe 8 In. Diam.                         | Lin. Ft. | 27                 | \$ _____   | \$ _____     |
| R-37     | 7-17  | PVC Storm Sewer Pipe 10 In. Diam.                                 | Each     | 24                 | \$ _____   | \$ _____     |
| R-38     | 8-01  | Erosion Control and Water Pollution Prevention                    | Lump Sum | 1                  | Lump Sum   | \$ _____     |
| R-39     | 8-01  | Stormwater Pollution Prevention Plan (SWPPP)                      | Lump Sum | 1                  | Lump Sum   | \$ _____     |
| R-40     | 8-02  | Site Restoration  | Lump Sum | 1                  | Lump Sum   | \$ _____     |
| R-41     | 8-02  | PSIPE Betula Utilis Var. Jaquemontii / Jacquemonti Birch, 2" Cal. | Each     | 5                  | \$ _____   | \$ _____     |
| R-42     | 8-02  | PSIPE Zelkova Serrata / Japanese Zelkova, 2" Cal.                 | Each     | 5                  | \$ _____   | \$ _____     |
| R-43     | 8-02  | PSIPE Ulmus Caprinifolia Parvifolia / Frontier Elm, 2" Cal.       | Each     | 5                  | \$ _____   | \$ _____     |

Contractor's Name: \_\_\_\_\_

Specification Number: PW26-0011F

South 38th Street and South Cedar Street: Pedestrian Safety Improvements

| Item No.                                      | Sect. | Item Description  | Unit     | Estimated Quantity | Unit Price | Total Amount |
|---|-------|---|----------|--------------------|------------|--------------|
| R-44  | 8-04  | Cement Conc. Pedestrian Curb                                    | Lin. Ft. | 210                | \$_____    | \$_____      |
| R-45  | 8-04  | Cement Conc. Traffic Curb and Gutter                            | Lin. Ft. | 795                | \$_____    | \$_____      |
| R-46  | 8-04  | Cement Conc. Driveway Entrance                                  | Sq. Yd.  | 295                | \$_____    | \$_____      |
| R-47  | 8-09  | Raised Pavement Marker Type 1                                   | Hundred  | 1                  | \$_____    | \$_____      |
| R-48  | 8-09  | Raised Pavement Marker Type 2                                   | Hundred  | 1                  | \$_____    | \$_____      |
| R-49  | 8-13  | Poured Monument   | Each     | 1                  | \$_____    | \$_____      |
| R-50  | 8-14  | Cement Conc. Sidewalk   | Sq. Yd.  | 340                | \$_____    | \$_____      |
| R-51  | 8-14  | Cement Conc. Curb Ramp  | Each     | 8                  | \$_____    | \$_____      |
| R-52  | 8-20  | Traffic Signal Modifications @ S 38th St & S Cedar St, Complete | Lump Sum | 1                  | Lump Sum   | \$_____      |
| R-53  | 8-20  | Illumination System Modification @ S 38th St, Complete          | Lump Sum | 1                  | Lump Sum   | \$_____      |
| R-54  | 8-21  | Permanent Signing   | Lump Sum | 1                  | Lump Sum   | \$_____      |
| R-55  | 8-22  | Paint Line  | Lin. Ft. | 290                | \$_____    | \$_____      |
| R-56  | 8-22  | Painted Wide Line   | Lin. Ft. | 45                 | \$_____    | \$_____      |
| R-57  | 8-22  | Plastic Stop Line   | Lin. Ft. | 92                 | \$_____    | \$_____      |
| R-58  | 8-22  | Plastic Crosswalk Line  | Lin. Ft. | 600                | \$_____    | \$_____      |
| R-59  | 8-22  | Remove Pavement Markings  | Lump Sum | 1                  | Lump Sum   | \$_____      |
| <b>TOTAL BASE BID FOR ITEMS R-1 THRU R-59</b> |       |   |          |                    | \$_____    |              |

Contractor's Name: \_\_\_\_\_  
Specification Number: PW26-0011F  
South 38th Street and South Cedar Street: Pedestrian Safety Improvements

## Proposal for Incorporating Recycled Materials into the Project

In compliance with a new law that went into effect January 1, 2016 (SHB1695), the Bidder shall propose below, the total percent of construction aggregate and concrete materials to be incorporated into the Project that are recycled materials. Calculated percentages must be within the amounts allowed in Section 9-03.21(1)E, Table on Maximum Allowable Percent (By Weight) of Recycled Material, of the Standard Specifications.

Proposed total percentage: \_\_\_\_\_ percent.

Note: Use of recycled materials is highly encouraged within the limits shown above, but does not constitute a Bidder Preference, and will not affect the determination of award, unless two or more lowest responsive Bid totals are exactly equal, in which case proposed recycling percentages will be used as a tie-breaker, per the APWA GSP in Section 1-03.1 of the Special Provisions.

Regardless, the Bidder's stated proposed percentages will become a goal the Contractor should do its best to accomplish. Bidders will be required to report on recycled materials actually incorporated into the Project, in accordance with the APWA GSP in Section 1-06.6 of the Special Provisions.

Bidder: \_\_\_\_\_

Signature of Authorized Official: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Specification Number: PW26-0011F

South 38th Street and South Cedar Street: Pedestrian Safety Improvements

1 **BID PROPOSAL SIGNATURE SHEET**

2  
3  
4 The total bid price for completion of all the work required in accordance with the Plans and  
5 specifications, together with any and all Addenda issued as a Supplement thereto, is

6  
7 \$ \_\_\_\_\_ (GRAND TOTAL FROM BID PROPOSAL)

8  
9 ACKNOWLEDGMENT OF ADDENDUM FOR:  
10 PW26-0011F

11  
12 South 38th Street and South Cedar Street: Pedestrian Safety Improvements

- 13  
14 #1 \_\_\_\_\_ (initial)  
15 #2 \_\_\_\_\_ (initial)  
16 #3 \_\_\_\_\_ (initial)  
17 #4 \_\_\_\_\_ (initial)

18  
19 Bidder: \_\_\_\_\_

20  
21 Signed: \_\_\_\_\_ Title: \_\_\_\_\_

22  
23 Print Name: \_\_\_\_\_

24  
25 Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

26  
27 Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

28  
29 Contractor's Registration Number: \_\_\_\_\_

- 30  
31  
32 NOTE: 1. If the bidder is a co-partnership, so state, giving firm name under which business  
33 is transacted.  
34  
35 2. If the bidder is a corporation, this Bid Proposal must be executed by its duly  
36 authorized officials.  
37  
38 3. The bidder agrees, by submitting a bid under these Specifications, that in the  
39 event any litigation should arise concerning the submission of bids or the award of  
40 contract under this Specification or Request for Bids, the venue of such action or  
41 litigation shall be in the Superior Court of the State of Washington, in and for the  
42 County of Pierce.

43  
44 CITY OF TACOMA

45  
46 Hyun Kim  
47 CITY MANAGER  
48

# Local Agency Certification for Federal-Aid Contracts

**The prospective participant certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:**

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is material representation of the fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

Herewith find deposit in the form of a cashier's check in the amount of \$ \_\_\_\_\_ which amount is not less than 5-percent of the total bid.

SIGN HERE \_\_\_\_\_

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## BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, \_\_\_\_\_, as Principal, and \_\_\_\_\_, as Surety, are held and firmly bound unto the City of Tacoma, as Obligee, in the penal sum of \_\_\_\_\_ dollars, for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

The condition of this obligation is such that if the Obligee shall make any award to the Principal for

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly make and enter into a contract with the Obligee in accordance with the terms of said proposal or bid and award and shall give bond for faithful performance thereof, with Surety or Sureties approved by the Obligee; or if the Principal shall, in case of failure to do so, pay and forfeit to the Obligee the penal amount of the deposit specified in the call for bids, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect and the Surety shall forthwith pay and forfeit to the Obligee, as penalty and liquidated damages, the amount of this bond.

SIGNED, SEALED AND DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

PRINCIPAL:

SURETY:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

---

\_\_\_\_\_, 20\_\_\_\_\_

Received return of deposit in the sum of \$ \_\_\_\_\_



City of Tacoma

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## Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (**April 14, 2026**), that the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Signature of Authorized Official\*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
City

\_\_\_\_\_  
State

*Check One:*

Individual

Partnership

Joint Venture

Corporation

State of Incorporation, or if not a corporation, the state where business entity was formed:

\_\_\_\_\_

If a co-partnership, give firm name under which business is transacted:

\_\_\_\_\_

*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

**Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.**

## **NON-COLLUSION DECLARATION**

**I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:**

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. **That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.**

## **NOTICE TO ALL BIDDERS**

To report rigging activities call:

**1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

Specification No. \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

## State Responsibility and Reciprocal Bid Preference Information

Certificate of registration as a contractor  
(Must be in effect at the time of bid submittal):

Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Current Washington Unified Business Identifier  
(UBI) Number:

Number: \_\_\_\_\_

Do you have industrial insurance (workers' compensation)  
Coverage nor your employees working in Washington?

- Yes       No  
 Not Applicable

Washington Employment Security Department Number

Number: \_\_\_\_\_

Not Applicable

Washington Department of Revenue state excise tax  
Registration number:

Number: \_\_\_\_\_

Not Applicable

Have you been disqualified from bidding any public  
works contracts under RCW 39.06.010 or 39.12.065(3)?

- Yes       No

If yes, provide an explanation of your  
disqualification on a separate page.

Do you have a physical office located in the state of  
Washington?

- Yes       No

If incorporated, in what state were you incorporated?

State: \_\_\_\_\_  Not Incorporated

If not incorporated, in what state was your business  
entity formed?

State: \_\_\_\_\_

Have you completed the training required by RCW  
39.04.350, or are you on the list of exempt businesses  
maintained by the Department of Labor and Industries?

- Yes       No

# Subcontractor Categories of Work

Supplier Name: \_\_\_\_\_

Spec Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

Subcontractor(s) that are proposed to perform the work of: HVAC (heating, ventilation and air conditioning), and/or plumbing, as described in Chapter 18.106 RCW, and/or electrical as described in Chapter 19.28 RCW must be listed below. Proof of License must also be provided. **This information must be submitted with the bid proposal.**

Subcontractor(s) that are proposed to perform the work of structural steel installation and/or rebar installation must be listed below. **This information must be submitted with the bid proposal or within forty-eight hours of the published bid submittal time via email to [sendbid@tacoma.gov](mailto:sendbid@tacoma.gov)**

Failure to list subcontractors or naming more than one subcontractor to perform the same work will result in a bid being non-responsive. Contractors self-performing must list themselves below if licensed to perform the work including their specialty license numbers if applicable. General contractor license numbers given for specialty work may result in a non-responsive bid. The work to be performed is to be listed below the subcontractor(s) name.

Subcontractor Name:  
(and License Number, if required)

\_\_\_\_\_

Work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subcontractor Name:  
(and License Number, if required)

\_\_\_\_\_

Work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subcontractor Name:  
(and License Number, if required)

\_\_\_\_\_

Work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subcontractor Name:  
(and License Number, if required)

\_\_\_\_\_

Work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subcontractor Name:  
(and License Number, if required)

\_\_\_\_\_

Work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Form Instructions

The following information on each firm that submitted a bid is required as part of part of 49 CFR 26.11(c)(2):

**Firm/Subcontractor Name:** Enter the name of each firm or subcontractor who submitted a quote or a bid on the contract.

**Address:** Enter the date the main address of the firm/subcontractor. Include the zip code.

**DBE Status:** Enter the DBE status. *Options are DBE and Non-DBE.*

**NAICS Codes:** Enter the appropriate NAICS Codes for the work the bid was submitted.

**Scope of Work:** Enter the scope of the work the bid was submitted for.

**Firm Age:** Enter the age of the Firm.

**Firm Gross Receipts:** Enter the annual gross receipts. *Options are "Less than \$1 million", "\$1-\$3 million", "\$3-\$6 million", "\$6-\$10 million", "\$10-\$20 million ", "\$20-\$30.72 million ", "Greater than \$30.72 million ".*

**ACKNOWLEDGMENT**

SPECIFICATION NO. PW26-0011F

The bidder is hereby advised that by signature of this bid proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

The undersigned hereby agrees to pay labor not less than the prevailing rates of wages in accordance with the requirements of the Special provisions for this project.

A bid proposal guaranty in an amount of five percent (5%) of the total bid, based upon the approximate estimate of quantities at the above prices and in the form as indicated below, is attached hereto:

- CASH \_\_\_\_\_ IN THE AMOUNT OF \_\_\_\_\_
- CASHIER'S CHECK \_\_\_\_\_ Dollars
- CERTIFIED CHECK \_\_\_\_\_ (\$\_\_\_\_\_) PAYABLE TO THE CITY TREASURER
- BID BOND \_\_\_\_\_ IN THE AMOUNT OF 5% OF THE TOTAL AMOUNT BID

\*\*Receipt is hereby acknowledged of Addendum No.(s) \_\_\_\_, \_\_\_\_, \_\_\_\_, & \_\_\_\_.

SIGNATURE OF AUTHORIZED OFFICIAL(S)

\_\_\_\_\_  
\_\_\_\_\_

Firm Name \_\_\_\_\_

Signed and sworn to (or affirmed) before me on \_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Public

My appointment expires \_\_\_\_\_  
(Seal or Stamp)

**NOTE:**

1. This bid proposal form is not transferable and any alteration of the firm's name entered hereon without prior permission from the Secretary of Transportation will be cause for considering the bid proposal irregular and subsequent rejection of the bid.
2. Please refer to Section 1-02.6 of the standard Specification, re: "Preparation of Proposal," or "Article 4" of the Instructions to Bidders for building construction jobs.